



## **KNOWSLEY TOWN COUNCIL**

**Bob Whiley Community Centre  
Shop Road, Knowsley Village, Merseyside L34 0HD  
Tel: 0151 548 4545  
Email: heather.weightman@knowsley.gov.uk**

**Dated this 29<sup>th</sup> day of January 2021**

**To the Mayor and Members of Knowsley Town Council**

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**YOU ARE HEREBY SUMMONED TO ATTEND a meeting of  
Knowsley Town Council, to be held on Thursday 4 February 2020  
Via Zoom, commencing at 5.00 p.m.**

**Jane Thomas  
Acting Clerk of the Council**

### **A G E N D A**

- 1. APOLOGIES**
- 2. PUBLIC OPEN FORUM**
- 3. DECLARATIONS OF INTEREST**

*In accordance with Standing Orders 1.19.1, 1.19.2, 1.19.3, members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.*

- 4. MINUTES OF THE PREVIOUS COUNCIL MEETING**

To **APPROVE AND SIGN** the Minutes of Council Meeting held on Thursday 29 October 2020.

5. **MINUTES OF THE COMMITTEES**

To **APPROVE AND SIGN** (by member of the Committee) the Minutes of the Human Resources Committee held on Tuesday 18 November 2020

6. **REPORTS FROM MEMBERS**

To receive any verbal reports from elected members relating to their work within the township or their attendance at conferences/representative bodies on behalf of the Town Council.

7. **ANNOUNCEMENTS FROM THE MAYOR**

To receive announcements from the Mayor. **FOR INFORMATION ONLY.**

8. **ANNOUNCEMENTS FROM THE CLERK OF THE COUNCIL**

To receive verbal reports from the Clerk of the Council. **FOR INFORMATION ONLY.**

9. **PLANNING NOTIFICATIONS**

To **CONSIDER AND MAKE OBSERVATIONS** on planning applications received from Knowsley Metropolitan Borough Council .

10. **RISK ASSESSMENT 2020/21**

To **CONSIDER AND APPROVE** a report in relation to the Risk Assessment of the Council

11. **AUDIT FOR THE YEAR ENDED 31 MARCH 2020**

To **CONSIDER** the external Auditor's Report for the Year Ended 31 March 2020 .

12. **INTERNAL AUDIT, EFFECTIVENESS AND APPOINTMENT**

To **CONSIDER AND APPROVE** the appointment of Mr Blanchflower as Internal Auditor for 2021/2022 Financial Year. The review of the effectiveness of the internal audit forms part of the Councils yearly risk assessment.

13. **FINANCIAL MATTERS (OCTOBER TO DECEMBER 2020)**

To **CONSIDER** the payments and receipts for the period October to December 2020 as presented by the Acting Clerk of the Council

14. **QUARTERLY (OCTOBER TO DECEMBER 2020) BUDGET REPORT AND BANK BALANCES**

The quarterly (April to December 2020 inclusive) budget report and bank balances as presented by the Acting Clerk of the Council are **FOR INFORMATION**

15. **REVENUE ESTIMATES 2021/22**

To **CONSIDER AND APPROVE** the budgetary report (2021/22) as presented by the Locum Clerk and set the precept for the financial year 2021/22.

16. **LEASEHOLD – KNOWSLEY VILLAGE HALL CAR PARK**

To **AGREE** to the surrender of the small portion of land omitted from previous surrender.

