



KNOWSLEY TOWN COUNCIL

Bob Whiley Community Centre,
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Dated this 29th day of November 2021

To the Members of the Human Resources Committee

**YOU ARE HEREBY SUMMONED TO ATTEND a meeting of
the Human Resources Committee of Knowsley Town Council, to be held
on Tuesday 7 December 2021 in the Committee Room, Community
Pavilion, Pool Hey, Stockbridge Village, commencing at
5.00 p.m.**

Committee Members

Cllr D J Baum (Mayor of the Council),
Cllr J Donnelly (Deputy Mayor of the Council)
Cllr N Joseph, Cllr L O'Keeffe, Cllr I Smith,
Cllr L Tomlinson

Heather Weightman
Clerk of the Council

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

In accordance with Standing Orders 1.19.1, 1.19.2, 1.19.3, members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF THE PREVIOUS COMMITTEE MEETING**

To receive a copy of the Minutes of the Human Resources Committee Meeting held on Thursday 26 August 2021 **FOR INFORMATION ONLY** attached.

4. **REVIEW OF THE TOWN COUNCIL'S HUMAN RESOURCES POLICIES AND PROCEDURES**

To **CONSIDER** the Town Council's policies and procedures relating to Human Resources – attached.

EXEMPT/CONFIDENTIAL

(Under Section 1.10.1 of the Council's Standing Orders, that in view of the confidential nature of the business about to be transacted, the press and public will be temporarily excluded from the meeting for the following item)

5. **STAFF INCENTIVE SCHEME – 2021/22**

To **CONSIDER** a report presented by the Clerk of the Council.

