



KNOWSLEY TOWN COUNCIL

RISK ASSESSMENT

TABLE 2: AREAS WHERE THERE MAY BE SCOPE TO MANAGE RISK BY WORKING WITH OTHERS

Probability (A) x Impact (B) = Risk Level (C)

| PROBABILITY (A) | | IMPACT (B) | | RISK LEVEL (C) | |
|------------------------|---|--------------------|---|-----------------------|----------------|
| Certain | 5 | Fatality | 5 | High Risk | <i>15 - 25</i> |
| Very Likely | 4 | Long Term Closure | 4 | Medium Risk | <i>8 - 14</i> |
| Probable | 3 | Temporary Closure | 3 | Low Risk | <i>1 - 7</i> |
| Unlikely | 2 | Service Disruption | 2 | | |
| Highly Unlikely | 1 | Negligible | 1 | | |

| POTENTIAL RISKS | A | B | RISK LEVEL | EXISTING CONTROL MEASURES |
|---|---|---|------------|--|
| 1. Inadequate maintenance of security provision for vulnerable buildings | 2 | 5 | 10 | <ul style="list-style-type: none"> • Standing Orders, Financial Regulations to deal with contract award and the purchase of capital equipment • Service (Management) Level Agreements • Regular bank reconciliations (independently reviewed) • Health and Safety Policy • Health and Safety Risk Assessments |
| 2. Inadequate maintenance for support of I.T. services | 1 | 2 | 2 | |
| 3. Inadequate support for human resource related issues | 1 | 2 | 2 | |
| 4. Inadequate support for issues relating to health and safety | 2 | 5 | 10 | |
| 5. Inadequate support for issues relating to legal matters | 2 | 5 | 10 | |
| 6. Inadequate partnership working in the provision services | 4 | 1 | 4 | |
| 7. Inadequate partnership working in the delivery of grounds maintenance | 2 | 2 | 4 | |
| 8. Risk of inadequate banking arrangements including borrowing or lending | 1 | 4 | 4 | |
| 9. Inadequate vehicle or equipment lease/hire | 1 | 2 | 2 | |
| 10. Inadequate arrangements to detect and deter fraud and/or corruption | 1 | 4 | 4 | |
| ACTIONS REQUIRED | | | | |

| INTERNAL AUDIT ASSURANCE |
|--|
| <ul style="list-style-type: none"> • Review of internal controls in place and their documentation • Review of minutes to ensure legal powers are applied and the basis of the powers recorded and correctly applied • Review and testing of arrangements to prevent and detect fraud and corruption • Review of adequacy of insurance cover provided by supplier • Review insurance of organisations wishing to use Town Council facilities • Testing of specific controls and report findings to management |

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| SIGNED: (CLERK OF THE COUNCIL) | DATE: | MARCH 2022 |
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