

# KNOWSLEY TOWN COUNCIL

## MINUTES

A Meeting of the Knowsley Town Council was held on Thursday 19 January 2023, in Room One, Community Pavilion, Pool Hey, Stockbridge Village, commencing at 7.15 p.m.

### **PRESENT**

**Councillors:-** L O’Keeffe (Mayor of the Town Council), D J Baum (Deputy Mayor of the Town Council), V Boateng, B Donnelly, J Donnelly, K Gregory, N Joseph, C Milne, B Thompson, L Tomlinson.

**Officers:** Heather Weightman (Clerk of the Council)

### **APOLOGIES**

**Councillors:** J Gregory, I Smith

#### **115. PUBLIC OPEN FORUM**

No questions were received from members of the public.

#### **116. DECLARATIONS OF INTEREST**

Declarations of Interest were received from the following members:

Cllr D J Baum - Agenda Item 10 - Planning Notifications and  
Agenda Item 13 - Dilapidations - Knowsley Village Hall  
Cllr J Donnelly - Agenda Item 10 - Planning Notifications and  
Agenda Item 13 - Dilapidations - Knowsley Village Hall  
Cllr L O’Keeffe - Agenda Item 15 - Dilapidations - Knowsley Village Hall  
Cllr K Gregory - Agenda Item 15 - Dilapidations - Knowsley Village Hall

#### **117. MINUTES OF THE PREVIOUS COUNCIL MEETING**

It was **UNANIMOUSLY RESOLVED** that the minutes of the Town Council Meeting held on Thursday 17 November 2022 be agreed as a true record and signed by the Mayor.

#### **118. MINUTES OF THE COMMITTEES**

It was **UNANIMOUSLY RESOLVED** (by members of the committee) that the Minutes of Human Resources Committee Meetings held on Thursday 6 October 2022 and Thursday 24 November 2022 be agreed as a true record and signed by the Chairman.

It was **UNANIMOUSLY RESOLVED** (by members of the Committee) that the Minutes of the General Purposes and Community Grants Committee Meeting held on Wednesday 9 November 2022 be agreed as true record and signed by the Chairman.

## **119. REPORTS FROM MEMBERS**

Members discussed the issue relating to contractors employed by homeowner of “Suncot”, Shannons Lane, Knowsley Village, having unauthorised access to the woodlands at the rear of the property and causing damage to the ground and also the alleged felling of trees in the area.

Following discussion, it was **RESOLVED** that:

- a. A meeting of the Town Council’s Environment Committee be convened and the issue be put as an item on the agenda.
- b. The Clerk of the Council be instructed to hand delivers a letter to the homeowner requesting that the contractor desist from any further unauthorised access and that any damage caused may result in enforcement action being taken.
- c. An up to date report on the issue be requested from Knowsley MBC and to be forwarded to all members of the Town Council Environment Committee.

The Mayor informed members that due to ill health, a request had been received from Cllr Jackie Gregory requesting a dispensation from attending Town Council and Committee Meetings.

Following discussion, it was **UNANIMOUSLY RESOLVED** that a dispensation be granted to Cllr Jackie Gregory for her non—attendance at Town Council and Committee Meetings to due ill health.

## **120. UPDATES FOR INCLUSION ON TOWN COUNCIL WEBSITE**

The schedule of items included on the site as presented by the Deputy Clerk of the Council were noted.

## **121. ANNOUNCEMENTS FROM THE MAYOR**

The Mayor informed members that the Human Resources Committee had completed the first two parcels of the Staffing Polices and Procedures and that she was requesting that an extraordinary meeting of the Town Council be convened in order for the Policies and Procedures to be adopted.

The Mayor asked the Clerk of the Council for information relating to the sum of £10k being deducted from the Town Council’s Tax Base to be forwarded to all members.

## **122. ANNOUNCEMENTS FROM THE CLERK OF THE COUNCIL**

There were no announcements from the Clerk of the Council.

(**NOTE:** That in accordance with the Town Council’s Code of Conduct, Cllr J Donnelly and Cllr D J Baum declared an interest in the next item, stayed in the room, did not take part in any discussion and did not vote thereon)

### **123. PLANNING NOTIFICATIONS**

Members considered the following planning applications as received from Knowsley Metropolitan Borough Council:

22/00681 FUL                      22/00682 LBC

Following discussion, it was **UNANIMOUSLY RESOLVED** that members had no objections to the above planning applications.

Further information was requested relating to planning application no 22/22673 FUL/ Erection of Storage Container, Forviva.

Members wished to know if the Storage Container would be a permanent fixture.

### **124. FINANCIAL MATTERS (OCTOBER TO DECEMBER 2022)**

Members were presented with details outlining the receipts and payments and the budget report from the period (October to December 2022)

It was **RESOLVED** that the receipts and payments and the budget report for the period (October to December 2022) be approved subject to the following information being obtained for members information:

A summary of the whole years spending on Building Repairs Maintenance and Heating Repairs and Maintenance for both the Bob Whiley Community Centre and the Community Pavilion.

A reporting system be introduced relating to any spending incurred for any damage or repairs to any equipment or the fabric of buildings in the Bob Whiley Community Centre and the Pavilion Community Centre.

Staff Training to be undertaken relating to the operation and use of Town Council Machinery and other equipment.

The Clerk to ascertain if any of the internal equipment/machinery in Town Council premises is insured against breakdown or damage.

**(Under Section 1.10.1 of the Council's Standing Orders, it was UNANIMOUSLY RESOLVED that in view of the confidential nature of the business about to be transacted, the press and public were temporarily excluded from the meeting for the following item).**

**(Under Section 1.10.1 of the Council's Standing Orders, Cllr L O'Keeffe, Cllr J Donnelly, Cllr D J Baum, and Cllr K Gregory, declared an interest in this item, left the room and did not vote thereon).**

**Cllr B Donnelly, Cllr N Joseph and Cllr B Thompson left the meeting prior to this item being discussed.**

In the absence of the Mayor and the Deputy Mayor, Cllr L Tomlinson chaired the meeting for the next item.

**125. DILAPIDATIONS - KNOWSLEY VILLAGE HALL**

The chairman declared that due to the meeting now being inquorate, the item could not be discussed and would be deferred to the next ordinary meeting of the Town Council.

The Mayor informed members that she had just been informed that Cllr John Donnelly had been declared the candidate for the May Knowsley MBC elections and on behalf of Town Council wished him all the best in the up coming elections.

**The meeting closed  
at 8.25 pm**

**Dated: 19 January 2023**

**Signed .....**  
**Cllr L O’Keeffe**  
**Mayor of the Town Council**