



## **KNOWSLEY TOWN COUNCIL**

### **RISK ASSESSMENT**

**TABLE 2: AREAS WHERE THERE MAY BE SCOPE TO MANAGE RISK BY WORKING WITH OTHERS**

**Probability (A) x Impact (B) = Risk Level (C)**

<b>PROBABILITY (A)</b>		<b>IMPACT (B)</b>		<b>RISK LEVEL (C)</b>	
Certain	5	Fatality	5	High Risk	<i>15 - 25</i>
Very Likely	4	Long Term Closure	4	Medium Risk	<i>8 - 14</i>
Probable	3	Temporary Closure	3	Low Risk	<i>1 - 7</i>
Unlikely	2	Service Disruption	2		
Highly Unlikely	1	Negligible	1		

POTENTIAL RISKS	A	B	RISK LEVEL	EXISTING CONTROL MEASURES
1. Inadequate maintenance of security provision for vulnerable buildings	2	5	10	<ul style="list-style-type: none"> <li>• Standing Orders, Financial Regulations to deal with contract award and the purchase of capital equipment</li> <li>• Service (Management) Level Agreements</li> <li>• Regular bank reconciliations (independently reviewed)</li> <li>• Health and Safety Policy</li> <li>• Health and Safety Risk Assessments</li> <li>• Installation of CCTV</li> </ul>
2. Inadequate maintenance for support of I.T. services	1	2	2	
3. Inadequate support for human resource related issues	1	2	2	
4. Inadequate support for issues relating to health and safety	2	5	10	
5. Inadequate support for issues relating to legal matters	2	5	10	
6. Inadequate partnership working in the provision services	4	1	4	
7. Inadequate partnership working in the delivery of grounds maintenance	2	2	4	
8. Risk of inadequate banking arrangements including borrowing or lending	1	4	4	
9. Inadequate vehicle or equipment lease/hire	1	2	2	
10. Inadequate arrangements to detect and deter fraud and/or corruption	1	4	4	
<b>ACTIONS REQUIRED</b>				

INTERNAL AUDIT ASSURANCE
<ul style="list-style-type: none"> <li>• Review of internal controls in place and their documentation</li> <li>• Review of minutes to ensure legal powers are applied and the basis of the powers recorded and correctly applied</li> <li>• Review and testing of arrangements to prevent and detect fraud and corruption</li> <li>• Review of adequacy of insurance cover provided by supplier</li> <li>• Review insurance of organisations wishing to use Town Council facilities</li> <li>• Testing of specific controls and report findings to management</li> <li>• Installation of CCTV in Town Council premises</li> </ul>

<b>SIGNED:</b> <b>(CLERK OF THE COUNCIL)</b>		<b>DATE:</b>	<b>MARCH 2023</b>
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