

# KNOWSLEY TOWN COUNCIL

## MINUTES

A Meeting of the Finance and General Purposes Committee of  
Knowsley Town Council was held on Tuesday 16 July 2024  
in the Committee Room, Community Pavilion  
commencing at 5.00 p.m.

### PRESENT

**Councillors:** D J Baum (Chair), J Donnelly (Vice-Chair), B Donnelly, L O’Keeffe  
L Tomlinson (arrived 5.15 p.m.).

**Also in Present:** Jane Thomas - Clerk of the Council and Responsible Financial Officer.

### APOLOGIES

**Councillor:** .

### ABSENT

**Councillor:** V Boateng, M Burke.

#### 44. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 45. FRIENDS OF KNOWSLEY REC & GREEN SPACES

Members received a presentation from two representatives of Friends of Knowsley Rec & Green Spaces, who outlined their interest in collaborating with the Town Council on key projects aimed at improving the Recreation Ground for Knowsley Village and its community.

Following the presentation, members expressed their gratitude to Natalie and Robin for their informative session.

Following discussion, it was **UNANIMOUSLY RESOLVED** that:

- Members fully support the proposal.
- The Mayor, Chair, and Vice-Chair of the Finance and General Purposes Committee to attend the Friends of Knowsley Rec & Green Spaces committee meetings as representatives of Knowsley Town Council.

**46. MINUTES OF THE PREVIOUS COMMITTEE MEETING**

The Minutes of the Meeting of the Finance and General Purposes Committee held on Wednesday 12<sup>th</sup> June 2024 were **NOTED** by members.

**47. ANNOUNCEMENTS FROM THE CHAIR OF THE COMMITTEE**

There were no announcements from the Chair of the Committee

**48. ANNOUNCEMENTS FROM THE CLERK OF THE COUNCIL**

There were no announcements from the Clerk of the Council

**49. FINANCIAL MATTERS (JANUARY TO JUNE 2024)**

Members considered the payments and receipts and quarterly budget report for the period January to June 2024, as presented by the Clerk of the Council.

It was **RESOLVED** that the receipts and payments report for the following period's be noted:

- January to March 2024.
- April to June 2024.

**50. REVIEW OF KNOWSLEY TOWN COUNCIL'S HEALTH AND SAFETY POLICY**

To comply with the Health and Safety At Work Act 1974, Knowsley Town Council must ensure that it has in place a Health and Safety Policy Statement. The Health and Safety Police Statement must be reviewed annually.

Following consideration, it was **UNANIMOUSLY RESOLVED** that:

- The Health and Safety Policy Statement be approved by the Town Council.
- The Health and Safety Policy Statement be posted on the Town Council's website and be next reviewed in July 2025.

**51. REPLACEMENT SIGNAGE – SANCTUARY WOODLANDS**

Members discussed the report presented by the Clerk and reviewed three quotations received from suppliers for the replacement and installation of the woodland sign.

Following the discussion, it was **RESOLVED** that the contract for the replacement and installation of the woodland sign be awarded to Knowsley Borough Council contractors, Sign & Display Brokers.

**52. BOOKING APPLICATIONS — USE OF TOWN COUNCIL PREMISES**

Members considered a booking application from Flourish and Succeed for the hire of the Community Pavilion as follows:

- The organisation requests to hire the Community Pavilion from 12th to 15th August 2024 and from 19th to 23rd August 2024 to provide a community HAF summer camp for local children. This event has been successfully held at the Community Pavilion for the past two years, with the Committee granting free use of the facility.

Following consideration, it was **UNANIMOUSLY RESOLVED** that Flourish and Succeed be granted free use of the Community Pavilion, provided they have not applied for HAF funding for venue/room hire. If they have not, it is recommended that they apply for such funding next year.

**53. BLOCK BOOKING APPLICATION- USE OF TOWN COUNCIL FACILITIES**

Members considered a booking application submitted by Berkley Football Club for the use of the Town Council facilities at Pool Hey Playing Fields.

Following consideration, it was **UNANIMOUSLY RESOLVED** that:

- Block booking applications from Berkley Football Club for the for the period 1July 2024 to 30 June 2025 be approved.
- Service level agreement to be signed.

**54. GRANT APPLICATION**

Under delegated powers, the General Purposes and Community Grants Committee have the authority to consider all grant applications.

Members considered a grant application received from Stockbridge Village Ramblers.

Following discussion, it was **UNANIMOUSLY RESOLVED** that the application for grant aid from Stockbridge Village Ramblers be denied on this occasion.

**The Meeting Closed at 5.30 p.m.**

**DATED:** 16 July 2024

**SIGNED:** .....

**Cllr D Baum  
Chair of the Committee**