



KNOWSLEY TOWN COUNCIL

ANNUAL REPORT 2024/2025

{The Annual Report summarises the activities of Knowsley
Town Council during the year 2024/2025}

www.knowsleytowncouncil.gov.uk

TABLE OF CONTENTS

NO	ITEM	PAGES
1	The Mayor's Overview	3-4
2	Summary Of Council Activities	5-6
3	Town Councillors	7-8
4	Financial Statement	9
5	Contact Details	10

THE MAYOR'S OVERVIEW

The Annual Report provides a summary of the Town Council's activities over the past year.

As Mayor, I am pleased to report that £864 was raised through various fundraising activities, with all proceeds going to my chosen charities.

It has been a true honour to serve as Mayor this year. I've had the pleasure of representing Knowsley Town Council at numerous memorable events. While there are too many special moments to mention them all, I am delighted to share a few highlights.

One of my first duties as Mayor was the honour of presenting a donation to Zoe's Place Baby Hospice in Liverpool. Since its establishment in 1995, Zoe's Place has provided vital respite, end-of-life, and palliative care for babies, infants, and children with life-limiting conditions across Merseyside and the Northwest. This contribution reflects our community's deep appreciation and support for the hospice's invaluable work.

I was also pleased to present two grant awards of £500 each—one to the Millennium Morris Dancers and another to Knowsley Village Recreation & Green Spaces. These grants support local groups that enrich our community life and promote inclusive participation.

Myself, Cllr Baum, Cllr J Donnelly and Cllr O'Keeffe, attended the presentation of the Honorary Freedom of the Borough to Margaret Aspinall CBE. This prestigious recognition was awarded in acknowledgement of her tireless efforts in championing the adoption of the Hillsborough Law. Members unanimously expressed that the honour was deserved and commended the event as a fitting tribute to her remarkable work.

Knowsley has every reason to be proud of its vibrant network of volunteers and community groups. As Mayor, it has been a privilege to work alongside elected members, and the Clerk to strengthen these valued partnerships and encourage the development of new community initiatives.

Knowsley Town Council is a dedicated sponsor of the Annual Knowsley Flower Show. This sponsorship funds a free shuttle bus across the township, ensuring everyone can enjoy this vibrant event,

This past Christmas, I was proud to support several festive fundraising events in Stockbridge. Selection boxes were donated to the Hillside Neighbourhood Centre's Christmas Santa Sleigh, helping to bring joy to local children. Additional selection boxes were distributed to the children of Meadow Park School, and 50 more were donated by the Town Council to the Stockbridge Food hub, supporting families across the township during the festive season.

I also had the pleasure of switching on the Christmas tree lights at the Community Orchard at Meadow Park School. This marked a special milestone as it was the first Christmas light switch-on event organised by Knowsley Town Council, who proudly supplied the Christmas tree to the Community Orchard. The event was a great success, bringing festive cheer to residents and celebrating the spirit of togetherness. We hope this becomes a cherished annual tradition that grows even stronger each year.

Knowsley Town Council continues to foster a vibrant and inclusive community by delivering high-quality services and maintaining well-equipped community spaces. The Bob Whiley Community Centre in Knowsley Village and the Community Pavilion in Stockbridge Village serve as vital hubs for a wide range of activities and organisations, reflecting our ongoing commitment to community engagement and wellbeing.

I would like to express my heartfelt thanks to the Clerk and all the dedicated staff of Knowsley Town Council. Their professionalism, support, and sound advice have been invaluable to me throughout my year as Mayor.

Finally, a Mayor's role is only made possible with the steadfast support of colleagues. My sincere gratitude goes to Deputy Mayor Councillor John Donnelly and all my fellow elected members for their collaboration, encouragement, and shared commitment to serving our community.

This Annual Report offers just a snapshot of the work Knowsley Town Council delivers each year. I hope you find it both informative and a testament to the positive impact we continue to make together.

Best Wishes to all residents of the Township.

Cllr Lee Tomlinson

Mayor of Knowsley Town Council

SUMMARY OF COUNCIL ACTIVITIES

Below are some of the activities and events that went on during the Town Council Year 2024/2025.

YEAR	ACTIVITY
MAY	<ul style="list-style-type: none"> • Annual Town Meeting • Councils Annual General Meeting • Cllr Lee Tomlinson (Labour, Stockbridge) elected Mayor of the Town Council. • Cllr John Donnelly (Labour, Stockbridge) elected Deputy Mayor of the Town Council. • Approved Internal Auditor's Report for Year Ended 31 March 2024. • Approval of the Annual Governance Statement for year ending March 2024. • Approval of Annual Return for Year Ending 31 March 2024 • Approval of Statement of Accounts for Year Ended 31 March 2024. • Consideration of the Report of the Independent Remuneration Panel on Parish Council Allowances. • Considered the naming of the recipient of the Maureen Clunan Memorial Award 2024.
JUNE	<ul style="list-style-type: none"> • Town Council Meeting. • Sponsorship Award – Knowsley Flower Show 2024- £600.
JULY	<ul style="list-style-type: none"> • Finance and General Purposes Committee received a presentation from Friends of Knowsley Rec & Green Spaces. • Finance and General Purposes Committee, Review of the Town Council's Health and Safety Policy 2024/25). • Finance and General Purposes Committee agreed to replace signage for Sanctuary Woodlands. • Town Council Meeting. • Mayoral Celebration. • Mayors Charity- Donated £265 to Stockbridge Food Hub.
AUGUST	<ul style="list-style-type: none"> • Town Council and Committees in recess.
SEPTEMBER	<ul style="list-style-type: none"> • Town Council Meeting.
OCTOBER	<ul style="list-style-type: none"> • The Finance and General Purposes adoption of the investment strategy Policy. • The Finance and General Purposes considered the fees and charges for the hire of the Town Council. • The Finance and General Purposes Committee considered the Block Bookings for use of the Town Council. • Town Council appointed representatives to attend Remembrance Sunday Service • Beating of the Bounds. • Grant – Millenium Morris Dancers. • Donation – Zoes Place.

	<ul style="list-style-type: none"> • Grant – Friends of Knowsley Rec and Green Spaces. • Town Council considered report of the External Auditors.
NOVEMBER	<ul style="list-style-type: none"> • Remembrance Sunday wreaths laid on behalf of Knowsley Town Council at the War Memorial in Knowsley Village and the memorial situated in the Central Area of Stockbridge Village • Consideration and adoption of the Town Council's Model Publication Scheme for 2024/2025. • Donation – Hillside Neighbourhood Centre (Santa sleigh) £600 towards selection boxes. • Donation – Meadow Park School 130 selection boxes. • Donation – Stockbridge Food Hub 50 selection boxes. • Meeting of the Events Committee - Cllr V Boateng updated members on recent events she had attended on behalf of the Town Council.
DECEMBER	<ul style="list-style-type: none"> • Town Council in recess. • Removal of old notice board on Knowsley Lane. • Christmas Tree light switches on, Community Orchard, Meadow Park School.
JANUARY	<ul style="list-style-type: none"> • Considered the business calendar for period January to December 2025. • The Mayor and other Knowsley Town Councillor's attended the presentation of the Honorary Freedom of the Borough to Margaret Aspinall CBE.
FEBRUARY	<ul style="list-style-type: none"> • The Finance and General Purposes Committee considered the sponsorship of the Knowsley Flower Show 2025.
MARCH	<ul style="list-style-type: none"> • Budget and Precept set for new financial year (2025/2026) • Approval of Town Council Risk Assessment for 2024/2025 • A Review of the Effectiveness of Internal Audit 2024/25 • A Review of the Effectiveness of the Systems of Internal Financial Controls 2024/25.

TOWN COUNCILLORS

The Town Council comprises twelve elected members. Elections take place every four years when all twelve of the Town Council seats will be available for contest. The next elections will be in May 2027.

The twelve members below were members of the Town Council on 31 March 2023. During the year, the Town Council met according to the schedule of meetings which was displayed on Town Council notice boards and on the website.

The political composition of the Town Council is:

KNOWSLEY PARK (NORTH) WARD:

Cllr M Burk (LIB DEM): Prescot (tel: 07767827474) email: mrburk@yahoo.co.uk

Cllr I Smith (LIB DEM): Prescot (tel: 0151 289 8800) email: ian.smith51@hotmail.co.uk

Cllr F Wynn (LIB DEM): Prescot (tel: 0151 430 9496) email: cfrances.wynn@knowsley.gov.uk

STOCKBRIDGE WARD

Cllr D J Baum (LAB) Stockbridge (tel: 0151 480-7018)

email: cldrdenisbaum@knowsleytowncouncil.gov.uk

Cllr V Boateng (LAB) Huyton (tel: 07508512415)

email: crrvanessaboateng@gmail.com

Cllr B Donnelly (LAB) Stockbridge (tel: 0151 489 5074)

email: bernie.donnelly@knowsleytowncouncil.gov.uk

Cllr J Donnelly (LAB) Stockbridge (tel: 07756575873)

email: john.donnelly@knowsleytowncouncil.gov.uk

Cllr K Gregory (LAB) Stockbridge (tel: 07889696787)

email: katie.gregory@knowsleytowncouncil.gov.uk

Cllr N Joseph (LAB) Stockbridge (tel: 07708034453)

email: neil.joseph@knowsleytowncouncil.gov.uk

Cllr L O'Keeffe (LAB) Longview (tel: 0151 378-5060)

email: lynnokeeffe@live.co.uk

Cllr B Thompson (LAB): Hillside (tel: 07717433080)

email: berna.thompson@knowsleytowncouncil.gov.uk

Cllr L Tomlinson (LAB) Stockbridge (tel: 07513427707)

email: l.tomo2008@gmail.com

FINANCIAL STATEMENT

Income

31/03/2025

Administration	£ 334,943
Bob Whiley Community Centre	£10,197
Community Pavilion	£16,490

£361,630

Expenditure

31/03/2025

Staffing	£114,611
Administration	£ 95,125.
Bob Whiley Community Centre	£ 16,753
Community Pavilion	£ 21,665

£248,154

(The account statement for 2024/25 is subject to external audit and may be modified)

CONTACT DETAILS

Knowsley Town Council Office

Jane Thomas (Clerk of the Council)
Email: jane.thomas@knowsley.gov.uk

Louise Harrison (Admin Officer)
Email: louise.harrison@knowsley.gov.uk

Bob Whiley Community Centre, Shop Road,

Knowsley Village, Merseyside, L34 0HD

Tel: 0151 548 4545

Bob Whiley Community Centre

Shop Road, Knowsley Village,

Merseyside, L34 0HD

Community Pavilion

Pool Hey, Stockbridge Village,

Merseyside, L28 7RL

Note: that the Town Council has no legal rights or ownership whatsoever to the coat of arms within the Council's crest. These arms remain the sole property of the Earl of Derby and the Town Council are using them with his permission.

Website: www.knowsleytowncouncil.gov.uk