

KNOWSLEY TOWN COUNCIL

MINUTES

A Meeting of the Knowsley Town Council was held on Thursday 20 November 2025, in Room One, Community Pavilion, Pool Hey, Stockbridge Village, commencing at 7.15 p.m.

PRESENT

Councillors: - D J Baum (Mayor of the Town Council), V Boateng, M Burke, B Donnelly, J Donnelly, K Gregory, N Joseph, I Smith, B Thompson., L Tomlinson (Deputy Mayor of the Town Council), F Wynn.

Also in Present: - Jane Thomas (Clerk of the Council)

APOLOGIES

Councillors: - L O’Keeffe.

Prior to the commencement of the meeting, the Mayor, Councillor Dennis Baum, formally presented a Community Grant cheque to John, one of the organisers of Craigzwayz, in recognition of their successful application.

104. PUBLIC OPEN FORUM

No questions were received from members of the public.

105. DECLARATIONS OF INTEREST

Declarations of Interest were received from the following members:

Cllr D J Baum, Cllr M Burke, - Agenda Item 9 Planning Notifications.
Cllr I Smith- Agenda Item 9 Planning Notifications and 10 Progress update – Veolia Environmental Trust Grant Application.

106. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Town Council Meeting held on Thursday 16 October 2025 be agreed as a true record and signed by the Mayor.

107. MINUTES OF THE COMMITTEES

It was **UNANIMOUSLY RESOLVED** (by members of the Committee) that

/.....
Knowsley Town Council
Minutes 2025/2026

the minutes of the meeting of the Finance and General Purposes Committee held on Wednesday 28 October 2025 be agreed as a true record and signed by the Chairman.

108. REPORTS FROM MEMBERS

Councillor Neil Joseph provided a detailed update to members regarding his representation of the Town Council on Remembrance Sunday, 9 November. He reported on the successful laying of a wreath at the memorial in Stockbridge Village and his subsequent attendance at the Remembrance Service at St Mary’s Church, Knowsley Village, where he also laid a wreath at the War Memorial on behalf of the Town Council. He concluded by expressing his gratitude to the Mayor and the Clerk for their support.

109. ANNOUNCEMENTS FROM THE MAYOR

The Mayor extended best wishes for a happy Christmas to all members and staff.

110. ANNOUNCEMENTS FROM THE CLERK OF THE COUNCIL

There were no announcements from the Clerk of the Town Council

(NOTE: That in accordance with the Town Council’s Code of Conduct, Cllr I Smith, declared an interest in the next item, stayed in the room, did not take part in any discussion and did not vote thereon).

111. PROGRESS UPDATE – VEOLIA ENVIRONMENTAL TRUST GRANT APPLICATION

The Clerk presented a report following the recommendations made by the Finance and General Purposes Committee at its meeting on 28th October 2025, regarding the proposed submission of a grant application to the Veolia Environmental Trust.

The application seeks up to £75,000 in funding to deliver improvements to the play area at Knowsley Village Recreation Ground, with a 10% third-party contribution (£7,500) required to unlock the full grant amount.

Members were advised that Chris Britles, Green Infrastructure Manager at Knowsley Metropolitan Borough Council (KMBC), had provided formal written confirmation that KMBC will contribute 50% of the required third-party contribution, representing £3,750.

Further written confirmation was also received from KMBC regarding the grounds maintenance Service Level Agreement (SLA). It was confirmed that:

- SLA charges will continue to increase annually in line with inflation; and

/.....
Knowsley Town Council
Minutes 2025/2026

- The addition of new play equipment at Knowsley Village Recreation Ground will not result in increased charges, based on KMBC’s current SLA charging methodology.

in relation to insurance, the Clerk confirmed that, following consultation with the Town Council’s insurance provider, the inclusion of the proposed new play equipment would result in an additional annual premium of £100 based on current equipment costings. This would be subject to standard annual inflationary increases in line with the Council’s existing insurance policy. "Following discussion, it was **UNANIMOUSLY RESOLVED** that the following actions be formally approved:

- a) Approval of the installation and access improvements outlined in the Draft Mini Master Plan.
- b) Approval of ongoing maintenance and insurance responsibilities.
- c) Agreement to issue a formal letter of support confirming leaseholder consent and project backing.
- d) Provision of Public Liability Insurance cover for the site;
- e) Agreement to contribute **£3,750** towards the third-party contribution, matched by KMBC.
- f) Approval in principle of the Draft Design Brief and the proposed Timeline/Action Plan.
- g) Acknowledgement of KMBC’s confirmation regarding SLA charges and insurance costs as presented.

All actions above are to support the submission of the Veolia Environmental Trust Grant Application by the stated deadline of 8 January 2026.

(NOTE: That in accordance with the Town Council’s Code of Conduct, Cllr D J Baum (Mayor of the Town Council, Cllr M Burke and Cllr I Smith, declared an interest in the next item, stayed in the room, did not take part in any discussion and did not vote thereon).

In the absence of the Mayor Cllr D Baum, Deputy Mayor Cllr L Tomlinson, took the chair for the following item.

112. **PLANNING NOTIFICATIONS**

The following planning applications were considered by members:

25/00542/AGR, 25/00593/FUL, 25/00592/FUL.

/.....
Knowsley Town Council
Minutes 2025/2026

Following consideration, it was **UNANIMOUSLY RESOLVED** that members had no objections to the above planning applications.

113. FINANCIAL MATTERS QUARTERLY BUDGET (JULY TO SEPT 2025)

Members reviewed the second quarterly budget report for the period July to September 2025, as presented by the Clerk of the Council. After thorough discussion, it was **UNANIMOUSLY RESOLVED** that the quarterly budget report for this period be noted.

The meeting closed at 7.25 p.m.

Date: 20 November 2025

Signed.....

**Clr D Baum
Mayor of the Town Council**