



**KNOWSLEY TOWN COUNCIL  
PERSON SPECIFICATION  
CARETAKER/HANDYPERSON**

**Qualifications:**

- Full, clean driving licence (**E**)

**Skills:**

- Excellent interpersonal skills (**E**)
- Ability to assist and advise users of Council facilities (**E**)
- Capability to carry out maintenance repairs on Council facilities (**E**)
- Ability to provide adequate security for users and Council property (**E**)
- Ability to maintain high standards of cleanliness in Council facilities (**E**)

**Experience:**

- Experience using machinery for cleaning and repairs (**D**)
- Experience performing general maintenance and repairs on buildings and grounds (**D**)
- Experience managing and controlling cleaning materials and hazardous substances (**D**)
- Experience with stock control, ordering, and distribution of cleaning materials (**D**)
- At least two years of experience in a caretaking or supervisory role (**D**)
- First Aid training (**D**)
- Health and Safety training (**D**)

**Attributes:**

- Commitment to public service (**E**)
- Commitment to delivering the highest standards of customer care (**E**)
- Willingness to work flexibly (**E**)
- Commitment to maintaining the highest standards of cleanliness (**E**)
- Positive and proactive attitude, with the ability to work well under pressure (**E**)
- Commitment to self-development and continuous improvement in the role (**E**)
- Willingness to wear the provided uniform (**E**)

**Key:**

- **E = Essential**
- **D = Desirable**